



Vicariate Pastoral Council Minutes January 26, 2009 Meeting held at St. John Fisher

The meeting began at 7:05 PM. Joe Pauwels read a reflection from the writings of Mother Teresa.

Introduction

Steve welcomed two new Council members. Denise Donaldson joins the VPC from St. Joseph parish in Lake Orion and John Schmidt is a new representative from Sacred Heart in Auburn Hills.

Finance Committee Report

Paul Borucki, PAV Business Manager, reported that the Finance Committee had met prior to the start of the meeting. He gave a brief explanation of the year-to-date financial report distributed to the Council. Paul explained that the column called "Carryover Balances" represents money that is restricted, i.e. has been allocated for specific purposes but not yet spent. He assured the Council that the PAV is in good financial shape and requested that anyone with questions or concerns contact him at 248-373-6457.

After the February VPC meeting, where goals and objectives for next year will be determined, the Finance Committee will meet again to determine the 2009-2010 budget. Parishes will then be notified of this proposed budget so they can plan accordingly as they develop their parish budgets for next year.

Focus Item for Discussion

Pastoral Care Implementation Status

Deacon Alex Jablonowski gave a presentation on the progress of this initiative. He has met with several parishes and hospitals and has more meetings scheduled. Other updates on the Pastoral Care Implementation include:

- Pastoral Care cards will be printed and distributed to hospitals and priests. These are intended to be filled out when a patient has received the Sacrament of Anointing and left in an area where they can be easily seen by family and staff. The intent is to avoid calling multiple times for anointing.
- Alex is working on a brochure explaining the Sacrament of Anointing of the Sick. Fr. Jerry asked to review the brochure when it is finished. Rakhi offered to provide some formatting and art work prior to having the brochure printed.
- St. Joseph Hospital in Pontiac has made arrangements with the 11 priests at Orchard Lake Seminary to provide emergency service to them. The hospital calls PAV parishes when a patient so requests, but they feel they are covered for other pastoral care emergencies.
- Alex met with an employee at Doctors' Hospital, formerly Oakland Hospital. They are just reorganizing after being purchased by a group of physicians. He has also met with Fr. Pollie at St. Irenaeus.
- Marie Bristow, from POH Regional Hospital, offered suggestions on how POH will use the new PAV Pastoral Care emergency call list and asked when it will be in place. Alex did not have a firm date, but indicated it is going more slowly than originally hoped.
- Alex showed a four-minute video made by Msgr. John Zenz explaining the Sacrament of Anointing. This is also available on the PAV website.
- Alex then showed the new Pastoral Care section on the PAV website. One page has a schedule of anointings in the PAV. Fr. Jerry expressed concern about the process for keeping this information updated. He felt the website should list services planned in the next six months. This is one of the many reasons that Fr. Jerry believes we need a contact person at each parish other than the pastor. The pastoral care section can be found at: <http://www.pontiacareavicariate.org/pastoralcare/>

2009-2010 VPC Goals and Objectives

Steve distributed a first draft of proposed Goals and Objective for next year. He explained the history of the PAV Pastoral Plan, which started many years ago with the Together In Faith effort. The list of prospective items for

next year (included at the end of these minutes) represents the next step in the long-range set of strategic goals. Steve briefly went over each of the nine items. Further discussion was postponed until next month. *Council members are asked to send any ideas they have on what areas the VPC should spend time on next year to Judy before February 4 so that the Executive Committee can incorporate this input into their planning.*

Reports/Updates

Vicar's Report – Fr. Jerry said there was no business meeting at the last vicars' gathering. They met with Bishop Vigneron on general matters. Fr. Jerry has sent a letter to Cardinal Maida stating that none of the priests in the PAV has offered to become the new vicar. He requested that the Cardinal appoint the new vicar prior to March 1 to allow for a smooth transition.

Services Operations Committee – Dale Youngpeter, chair of the PAV Services Operations Committee, distributed a report containing updates on each of the PAV Service Operations. He has met with all of the directors of these committees and developed an understanding of their mission and activities.

Dale explained that the Services Operations standing committee exists to provide oversight of the Vicariate's operational services. It is comprised of VPC members, currently Dale, Steve Lawless, and Janet Dinsmoore, and the directors of all of the services. These include: Nancy Mason Bordley (ACTS), Barb Williams (CCRT), Rakhi Roy (Genesis), Chris Kozlowski (Youth Ministries) and Paul Borucki (Vision 2000). The purpose of this committee is to report quarterly to the VPC and recommend budgets and modifications of the operations. Dale suggested that it could be helpful to assign individual VPC committee members to one (or more) services. This would allow for a deeper understanding of the needs of that service and ease the workload on everyone.

The first service Dale presented was ACTS (A Call To Serve). Dale met with Nancy Mason Bordley and learned that there have been five ACTS sessions so far, with the next one planned for April 25 at St. Mary of the Hills. He summarized the content of the ACTS training. Dale learned that the PAV could help ACTS, and indeed every service operation, with promotion and marketing. The feedback from people who have participated in the ACTS training has been overwhelmingly positive. The challenge is attracting ministry volunteers to sign up, especially at some parishes.

Fr. Jerry thanked Dale for the outstanding report he put together. Since it was around 8:45 PM, Fr. Jerry did not want to shortchange the very valuable discussion that each service operation deserves. He suggested rescheduling the remaining reports for future VPC meetings. Rakhi suggested that it would be beneficial for the directors to be present when their activity was presented. It was decided that at the February VPC meeting, Dale will report on CCRT and Youth. Barb Williams and Chris Kozlowski will be invited to attend. The remaining two reports (Genesis and Vision 2000) will take place at the April VPC meeting.

PAV Hispanic Pastoral Plan – Dawy Gonzalez-Ruiz was not present and did not submit a report. Dianne Bubnar asked if the proposed Hispanic Gathering document distributed at the last VPC meeting was definite with regard to program, location, etc. as she has a contact person at St. Andrew for this initiative. Steve suggested she pass along the information we have so far with the disclaimer that everything is still tentative.

Parish Empowerment Fund grant application for CCRT – Judy read a report submitted by Barb Williams. The grant application was submitted on January 5th. CCRT hopes to receive between \$20,000 and \$25,000, which will be used to cover the salaries of the two part-time employees. The money comes from CSA funds at the Archdiocese.

Archdiocesan Pastoral Council – The last APC meeting was September 9th and has previously been reported to the VPC. The next APC meeting is scheduled for March and should include Bishop Vigneron.

Open Forum/Communications

- Dianne said that St. Andrew is planning for another town hall or similar function to set goals for the next five years.
- Rakhi said Genesis has a number of upcoming activities planned. She will send her monthly newsletter to Judy to be forwarded to the PAV. She would like the entire newsletter or selected events printed in parish bulletins.
- Gregg said that the St. Benedict parish council preparing for the March 23 VPC assembly. They are sponsoring the event with help from the Marist Academy next door. They are planning for 100-110 attendees. Judy will work with Gregg and Bonnie Banaszek on developing a flyer and online registration.
- Art said St. Irenaeus is having a presentation on Feb 7 with Bishop Flores. The program will start at 3:00 PM and end with mass beginning at 5:00 PM.

The meeting ended at 9:20 PM.

Upcoming VPC Meetings

VPC Meetings: **February 23**

Spring Assembly March 23, 2009 at St. Benedict /Marist Academy Lower school

VPC Meetings: April 27, 2009, May 18, 2009

Attendance

Jan Lumetta	Christ the Redeemer
Dale Youngpeter	Christ the Redeemer
Rakhi Roy	Genesis Ministries
Tom Donahoo	OCC/LTU Campus Ministry
Bonnie Banaszek	Pastoral Ministers' Association
Judy Gordon	PAV Administrative Assistant
Alex Jablonowski	PAV Chaplain
Janet Dinsmoore	Sacred Heart of the Hills
John Schmidt	Sacred Heart of the Hills
Kit Wojcik	St. Andrew
Dianne Bubnar	St. Andrew
Gregg Peterson	St. Benedict
Art Seidler	St. Irenaeus
Paul Borucki	St. John Fisher
Joe Pauwels	St. John Fisher
Fr. Jerry Brzezinski	St. John Fisher
Denise Donaldson	St. Joseph
Steve Lawless	St. Joseph
Terry Mike	St. Mary of the Hills
Marie Bristow	POH Hospital



Catholic Parishes, Schools,
Agencies and Institutions

Parishes

Christ the Redeemer, Orion Twp
Pontiac Catholic Community:
St. Michael, St. Joseph Shrine,
St. Vincent de Paul
Sacred Heart of the Hills,
Auburn Hills
St. Andrew, Rochester
St. Benedict, Waterford
St. Irenaeus, Rochester Hills
St. John Fisher, Auburn Hills
St. Joseph, Lake Orion
St. Mary of the Hills, Roch Hills
St. Paul Albanian, Roch Hills

Schools

Holy Family Regional School,
Rochester/ Rochester Hills
Notre Dame Preparatory School
and Marist Academy
Notre Dame Preparatory,
Upper division
Marist Academy, Pontiac,
Middle division.
Marist Academy, St. Benedict
Campus, Lower division
St. Joseph, Lake Orion

Catholic Cemeteries

Guardian Angels
Mt. Hope

Religious Communities

Marist Fathers, USA Province
Oxford Dominican Sisters
St. Benedict Monastery

Chaplaincies

Crittenton Hospital
N Oakland Medical Center
Oakland County Jail
Oakland County Juveniles
POH Medical Center
St. Joseph Mercy Oakland

Nursing Homes

Lake Orion
Sanctuary at Bellbrook
Oakland County Care Facility
Lourdes Campus

Oakland County

Campus Ministry
Catholic Comm Response Team
Catholic Social Services
Fusion Ministry
Genesis Young Adults
Guest House

Vicariate Pastoral Council – www.pontiacarevicariate.org

3665 Walton Blvd. Auburn Hills, MI 48326, 248-373-6457/Fax: 373-5479/E-mail: jbizezinski@ameritech.net

Steve Lawless, Chair; Jack Cashman, Vice-Chair, Art Seidler, APC Representative; Bonnie Banaszek, Pastoral Ministers' Association Representative; Deacon Alex Jablonowski, Ex Officio, Rev. Jerome Brzezinski, Vicar; Cathy Wagner, Archdiocese of Detroit Department of Parish Life and Services Liaison

First Draft of PAV Objectives for 2009-2010

A. *Together in Faith Plan* related objectives:

1. Role of Priest as Celebrant etc: nothing at this time;
2. Hispanic Pastoral Plan:
 - i. Continue with follow up to our 2009 Hispanic Gathering;
 - ii. Follow up to parish implementation of PAV Hispanic Pastoral Plan;
 - iii. Establish Hispanic Liaison with each parish, school, agency and institution in PAV.
3. Increasing population in northern part of PAV and response for New Parish:
 - i. Solicit response from St. Joseph's, Lake Orion, Parish Council regarding their desire and recommendation to continue the process for purchasing land north of their parish boundaries;
 - ii. Check with AOD re funds available for purchasing land for new parish in light of current economy.
4. Pastoral Care:
 - i. Continue with the implementation of the PAV Pastoral Care Plan under the coordination of Permanent Deacon;
 - ii. Evaluation of PAV Pastoral Plan after two years, i.e. Winter 2011;
 - iii. Continue to support and sustain PAV efforts through the "PAV Services Operations Committee" under the VPC Executive Committee..
5. Christian Service Coordination:
 - i. Support the collaboration of the Christian Service Coordinators in PAV parishes via reports to VPC;
 - ii. Continue financial and moral support of the Catholic Community Response Team (CCRT) in Pontiac;
 - iii. Establish a VPC liaison with the CCRT and CSSOC;
 - iv. Continue to support and sustain PAV efforts through the "PAV Services Operations Committee" under the VPC Executive Committee.
6. Youth (Teens) and Young Adult Ministries:
 - i. Youth/Teens:
 1. Support the collaboration of the Parish Youth Ministers' Association including financial support for youth programs and Youth Ministry Software;
 2. Support for the *Called to Serve* program for teens involved with children programs;
 3. Continue to support and sustain PAV efforts through the "PAV Services Operations Committee" under the VPC Executive Committee.
 - ii. Young Adult Ministry:
 1. Continue to support the Genesis Ministries;
 2. Continue to support and sustain PAV efforts through the "PAV Services Operations Committee" under the VPC Executive Committee.

7. Stewardship:
 - i. Continue to be a conduit and support for AOD wide Stewardship Program;
 - ii. Communicate awareness of the AOD Parish Business Manager Training throughout the vicariate.
 8. Lay/Ordained programs:
 - i. Continue to sponsor ACTS (A Call to Serve) Program for Training Lay Volunteers;
 - ii. Invite PAV Permanent Deacons to do a study of the diaconate ministry in PAV and make recommendations to PAV VPC re future of deacons in PAV;
 - iii. Continue to support and sustain PAV efforts through the “PAV Services Operations Committee” under the VPC Executive Committee.
 9. Catholic Schools:
 - i. Continue the Vision 2000 Plan II for support of our Catholic Schools in PAV;
 - ii. Continue to support and sustain PAV efforts through the “PAV Services Operations Committee” under the VPC Executive Committee.
- B. VPC Executive Committee:
1. “PAV Services Operations Committee” to offer support and help to sustain PAV efforts:
 - i. Pastoral Care Plan;
 - ii. Catholic Community Response Team;
 - iii. Youth/Teen Ministry;
 - iv. Young Adult Ministry/Genesis Ministries;
 - v. A Call to Serve (ACTS) Lay Volunteer Ministry Training;
 - vi. Catholic Schools including the Vision 2000 Plan II
 2. Vicar Support Staff:
 - i. VPC Executive Committee;
 - ii. PAV Administrative Assistant;
 - iii. PAV Business Manager.
 3. PAV Communication Network:
 - i. Quarterly Newsletter;
 - ii. Semi-annual Assembly for Parish/School/Agency/Institution Leadership
 - iii. Development and monitor PAV Communication Plan.