



**Vicariate Pastoral Council Minutes**  
**May 4, 2010**  
**Meeting held at St. Mary of the Hills**

Following a meal and fellowship, the meeting began at 7:30 PM with an opening prayer led by Joe Pauwels. VPC Chair Denise Donaldson welcomed everyone and led introductions around the room.

**Budget and Finance**

Paul Borucki, PAV Business Manager, distributed the parish subsidy spreadsheet for 2010-2011. Barring any last-minute information on the Crittenton Hospital chaplain, the figures shown are the final allocations. Paul explained that the PAV actually has a surplus of approximately \$39,000 from years of overpayment of the Crittenton chaplain. This is a result of the AOD billing us for Fr. Joy's fringe benefits that were not actually paid by the AOD since he is not a diocesan priest. Because of this surplus, the PAV will not have to transfer any money for the hospital chaplain next year and likely into the 2011-12 budget year as well.

Fr. Stan reported that he met with Krista Bajoka at the Archdiocese and is meeting again on May 7 to discuss the hospital chaplain cost sharing. At this point, it is likely that the yearly cost will be split as follows: Beaumont Hospital (50%), Crittenton Hospital (18%), St. Andrew Parish (16%), PAV (16%).

As part of their agreement to pay for Fr. Joy's services, Crittenton will require him to be at the hospital 15 hours per week. He will also be covering POH in Pontiac, paid for by the PAV subsidy. This will hopefully reduce the number of calls to the priests at the Pontiac parishes.

Paul also distributed a PAV budget report and financial history. Almost all expense areas have been cut or are being held at the same amount for next year. We have \$212,128 in our account at the Archdiocese, but most of that is restricted for use by CCRT, Genesis, Jail Ministry, and PAVAL. VPC members are encouraged to share both handouts with their pastors and parish councils. Judy will send the subsidy and budget information to all the PAV priests.

**APC Update**

Steve Lawless, representative to the Archdiocesan Pastoral Council, reported on the work to date of this group. They are tasked with taking the Together In Faith (TIF) planning process and moving it forward. All APC members have been assigned to subcommittees and given a timeline and set of objectives. The 17 TIF focus areas have been condensed into 7 new focus areas. Each of these has a subcommittee staffed by APC members who will draft 3 of 4 goals. Regional assemblies will be held in the fall that will present all of these proposed goals and solicit feedback. The details of these meetings – who will attend, format, date, location, etc. – have not been worked out. The desired outcome of these meetings will be to refine the goals for each area and chart a path to putting them into action.

Steve is chair of the subcommittee on Christian Service and Outreach. His group has met twice and has another meeting scheduled. Steve said that Archbishop Vigneron used this process successfully at his previous diocese in California. Steve has agreed to attend the Executive Committee and VPC meetings in the coming year to keep us informed on the work of the APC.

## **2010-2011 Council Year**

Denise led a discussion on what the VPC should focus on next year.

**Fall Assembly:** To have or not to have a fall assembly was the question. Complicating factors are the APC regional assembly mentioned above and the desire to have a Hispanic/multi-cultural event (discussed below). The Executive Committee had already decided to have just one PAV assembly next year, which will now take place in the spring of 2011. The group decided that there will not be a traditional PAV fall assembly in 2010.

**Hispanic/Multi-Cultural Event:** Joe Pauwels summarized the Hispanic committee and gathering of last fall. He said that all the feedback from the event was positive, and that the committee worked well together and was pleased with their effort. At this point, the committee is no longer together and ideas for what to do next are varied and include: justice and charity needs/issues; connecting those who can help with those who need help; including many cultures, not just Hispanic. All agreed that this was a worthy area for the VPC to address next year. Alejandra said there are many different Hispanic populations, with different needs and priorities. She has some ideas on how to bridge the gap between them. She also spoke about the many needs that exist within the community of St. Damien and asked how the PAV could help. Fr. Stan suggested she/St. Damien identify specific things that are needed and bring these requests to the PAV.

Alejandra agreed to chair the ad hoc committee for next year. Other who will work with her include: Joe Pauwels, Jerry Dywasuk, the newly assigned Hispanic deacon in the PAV, the St. Mary of the Hills Hispanic group. Other VPC members may be assigned to this committee and any willing volunteer is welcome.

**Pastoral Care of the Sick:** This effort is finding new leadership with Mary Martin and Kathy Hasty, both on staff at St. Joseph parish. They were involved several years ago with the original surveys that became the basis for the plan developed by the VPC. A meeting is planned for 9:00 AM on May 18 for all Pastoral Ministers' Association members who are currently involved or interested in moving this plan forward. Judy and Dale will attend this meeting. Fr. Stan said that having people at each parish to help with education on anointing/viaticum and scheduling and promoting communal anointings will be very helpful in reducing emergency calls to priests.

Discussion took place on whether or not the VPC needs a committee next year to pursue Pastoral Care of the Sick. Dale said that one of the original goals of the pastoral care plan was to collect metrics on how well the plan meets the needs of the people. While a VPC committee has limited ability to actually implement any pastoral care

changes or initiatives, it could be useful in tracking the progress and care delivered, updating and distributing literature, and soliciting feedback from parishes.

**Youth Ministry:** Kathy Galbraith is now the chairperson of this committee. The full-time youth ministers in the PAV coordinate well. Most Council members agreed that the parishes that don't attend the Youth Minister meetings have volunteer or stipended youth group leaders who are not available during weekdays. Charlie suggested that Joe Gault, AOD representative to our region for youth ministry, could be a resource for any questions or needs that may arise. Steve thought that the YM chair should report to the VPC next year on plans that the group has and any resources they require.

**Spring Assembly:** Date to be determined. One possibility is to participate in another event, similar to the Timothy Radcliffe assembly in March. Jan offered to ask Fr. Joe Dailey, who works frequently with Jim Kiefer, if anything is currently scheduled. The PAV will have an ad hoc committee for a Spring assembly for next year.

**Marriage Support:** Several ideas were discussed on how the VPC could promote marriage enrichment, marriage preparation, help for troubled marriages, support for divorce and stepfamilies, etc. Some parishes offer programs in these areas already. The VPC will create an ad hoc committee next year that will survey PAV parishes to see what is currently available and working well. Sharing resources is preferred rather than having parishes duplicate effort.

**Vocations Awareness:** This topic was covered twice this year, once via the Deacon committee's report and again with the presentation by Kathleen Metz from the St. Andrew Vocation Ministry. Ideas to further vocations awareness include articles in the PAV newsletter and supporting the already well-organized group at St. Andrew.

## Reports/Updates

**Outgoing VPC Members:** Denise presented certificates of appreciation to VPC members who are ending their time on the Council. They are: Joe Pauwels, Bonnie Banaszek, Cathy Settle, Dianne Bubnar and Kit Wojcik. Kit and Dianne are likely to be reappointed to new terms.

**Vicar's Report** – Fr. Stan said the financial condition of the Archdiocese and developing a long-term plan to raise money was the topic of the last Presbyteral Council meeting. All parishes should have sent their business managers and key parish council members to an information meeting that was held to explain what the AOD is planning. A consulting firm has been hired by the AOD to implement a fundraising campaign later this year.

Another effort underway at the AOD is to encourage all parishes to use the same parish computer software, called Parishsoft. This web-based information system should allow for easier communication between parishes and downtown. The AOD is planning to offer financial assistance to encourage parishes to make the change. They will be sending information on the four modules they recommend to parishes soon. Paul Borucki said St. John Fisher is currently migrating to Parishsoft.

Fr. Stan distributed a sheet with the latest demographic statistics for AOD priests. The average age for a priest is 63.4. In the past ten years, the number of Catholics in the Archdiocese is down 11%, the number of parishes has declined 13% and the number of priests is down 36%.

**Service Operations Report** – Dale Youngpeter said the that the most recent ACTS training, held at St. Irenaeus in April, had 28 participants. Planning is underway for a fall and spring ACTS session next year. A new module for catechists will be added that will apply toward AOD catechist certification.

### Open Forum/Communications

- Dila said there will be a blood drive at St. Paul's on May 30
- A clergy appreciation dinner will be held at St. Mary of the Hills on May 22
- A Mass and program on vocations will take place at St. Andrew parish on May 18
- Genesis Ministries is co-sponsoring a series of summer events from May 19-June 9. More information is available at <http://summerinthecityfestival.wordpress.com>.

The meeting ended at 9:20 PM.

### Scheduled Meetings (7PM at St. Mary of the Hills)

August 10, 2010      Orientation meeting  
 September 7, 2010, October 5, 2010, November 2, 2010  
 January 4, 2011, February 1, 2011, March 1, 2011, April 5, 2011, May 3, 2011

### Attendance

Steve Lawless	APC Representative
Charlie DeBoever	Genesis Ministries
Jan Lumetta	Christ the Redeemer
Dale Youngpeter	Christ the Redeemer
Judy Gordon	PAV Administrative Assistant
Paul Borucki	PAV Business Manager
Bonnie Banaszek	PMA Representative
Dianne Bubnar	St. Andrew
Kit Wojcik	St. Andrew
Alejandra Barnes	St. Damien
Art Seidler	St. Irenaeus
Joe Pauwels	St. John Fisher
Denise Donaldson	St. Joseph
Jerry Dywasuk	St. Joseph
Mary Margaret Brosch	St. Mary of the Hills
Fr. Stan Ulman	Vicar
Dila Dusovic	St. Paul Albanian