



## Vicariate Pastoral Council – [www.pontiacarevicariate.org](http://www.pontiacarevicariate.org)

3665 Walton Blvd. Auburn Hills, MI 48326, 248-373-6457/Fax: 373-5479/ [jbrzezinski@ameritech.net](mailto:jbrzezinski@ameritech.net)

Steve Lawless, Chair; Jack Cashman, Vice-Chair, Art Seidler, Kit Wojcik, APC Representatives; Bonnie Banaszek, Pastoral Ministers' Association Representative; Deacon Alex Jablonowski, Ex Officio, Rev. Jerome Brzezinski, Vicar; Cathy Wagner, Archdiocese of Detroit Department of Parish Life and Services Liaison

### The following are objectives for the 2009-10 PAV Pastoral Plan (updated on 08-17-2009)

Sacramental Focus	
Pastoral Plan Focus Area	2009-10 Objectives
<b>1 Sacramental Focus Area Goal #1.</b> The vicariate identified a need for all to better understand the sacramental role of the Priest as Celebrants of Sacraments and as Pastors, through Adult Education.	No Plans
<b>2 Sacramental Focus Area Goal #2.</b> There is a need to respond to the growing needs of the Hispanic Community.	2.4 A Hispanic Ministry Liaison from each PAV parish, school, agency & institution 2.5 Plan and Execute a PAV Hispanic Catholic Gathering 2.6 Implement the PAV Hispanic Pastoral Plan 2.6.1 Implement the ACTS Hispanic Component 2.6.2 Implement Results from 2006/2007 2.6.3 Integrate PAV and Pontiac Catholic Community's Hispanic Pastoral Plan 2.7 Follow-Up on Parish Implementations of PAV Hispanic Plan
<b>3 Sacramental Focus Area Goal #3.</b> The increasing population in the northern part of the vicariate indicated a possible need for a new parish and an additional "vicariate" mass,	3.3 New Parish Planning - Seek AoD Assistance in Acquiring Land 3.4 Solicit Response from St. Joseph's, Lake Orion, Parish Council regarding their desire and recommendation to continue the process for purchasing land for a new northern parish
<b>4 Sacramental Focus Area Goal #4.</b> The vicariate plans to develop a vicariate-wide approach to pastoral care in light of declining availability of ordained ministers and to develop better communications among parishes.	4.6 Execute the PAV Pastoral Care Plan 4.7 Create and Execute a 2009-10 PAV Pastoral Care Operations Support Plan 4.8 Create a PAV Pastoral Plan Evaluation Plan for execution in Winter 2011.
Strategic Focus	
Pastoral Plan Focus Area	2009-10 Objectives
<b>5 Strategic Focus Area Goal #1.</b> Initiate dialog regarding the needs within the Vicariate and provide education, information and communication.	5.1.2 Develop & Monitor a PAV Communication Plan 5.9b Operate a PAV Finance Committee 5.27 Operate PAV Services Operations Committee 5.27.1 Create a Marketing Assistance plan for each operation 5.27.2 b. Create and operationalize required service metrics for each operation 5.28 Publish a PAV Fall 2009 Newsletter 5.29 Publish a PAV Winter 2009 Newsletter 5.30 Publish a PAV Spring 2010 Newsletter 5.31 Publish a PAV Summer 2010 Newsletter 5.32 Plan and Execute a Fall 2009 PAV Leadership Assembly 5.33 Plan and Execute a Spring 2010 PAV Leadership Assembly
<b>6 Strategic Focus Area Goal #2.</b> The vicariate will identify and coordinate Christian Service activities, particularly with the Catholic Community Response Team.	6.2 Create and Execute a 2009-10 CCRT Operations Support Plan 6.3 A PAV Christian Service Activity Coordination Plan - Support the collaboration of Christian Service Coordinators in PAV Parishes via reports to the VPC 6.6 Create Establish a VPC Liaison with CCRT & CSSOC
<b>7 Strategic Focus Area Goal #3.</b> 6. Every parish and school will coordinate youth ministry.	7.4.1 Create and Execute a yearly PAV Youth Ministries Support Plan 7.4.2 Create a Call to Serve - Protecting God's Children Implementation Plan 7.5.1 Create and Execute a yearly PAV Genesis Ministries Support Plan
Sustainable Focus	
Pastoral Plan Focus Area	2009-10 Objectives
<b>8 Sustainable Focus Area Goal #1.</b> 7. The vicariate plan calls for a stewardship education program.	8.6 Communicate Awareness of AoD Parish Business Manager Training
<b>9 Sustainable Focus Area Goal #2.</b> Vicariate-wide coordination of lay and ordained programs, education and certification of lay leadership, and a study of the role of deacons will address the vicariate's needs for pastoral care.	9.4 Create and Execute a yearly PAV ACTS Support Plan (execute 2 ACTS Training sessions per year) 9.5 "Role of Deacons" Study
<b>10 Sustainable Focus Area Goal #3.</b> The Vicariate will emphasize support of Catholic Education, studying specifically the Marist Academy on St. Benedict's campus	10.4 Youth Ministry and Catholic School Activity Coordination Plan and Implementation 10.5 Create and Execute a yearly PAV Vision 2000 Phase II Support Plan 10.6 PAV School Development Plan coordinated with the AoD Catholic School Plan (waiting for Aod Plan Definition)

Catholic Parishes, Schools, Agencies and Institutions

#### Parishes

Christ the Redeemer, Orion Twp  
Sacred Heart of the Hills, Auburn Hills  
St. Andrew, Rochester  
St. Benedict, Waterford  
St. Damian of Molokai, Pontiac  
St. Irenaeus, Rochester Hills  
St. John Fisher, Auburn Hills  
St. Joseph, Lake Orion  
St. Mary of the Hills, Roch Hills  
St. Paul Albanian, Roch Hills

#### Schools

Holy Family Regional School, Rochester/ Rochester Hills  
Notre Dame Preparatory School and Marist Academy  
Notre Dame Preparatory, Upper division  
Marist Academy, Pontiac, Middle division.  
Marist Academy, St. Benedict Campus, Lower division  
St. Joseph, Lake Orion

#### Catholic Cemeteries

Guardian Angels  
Mt. Hope

#### Religious Communities

Marist Fathers, USA Province  
Oxford Dominican Sisters  
St. Benedict Monastery

#### Chaplaincies

Crittenton Hospital  
N Oakland Medical Center  
Oakland County Jail  
Oakland County Juveniles  
Oakland County Medical Care Facility  
St. Joseph Mercy Oakland

#### Nursing Homes

Lake Orion  
Sanctuary at Bellbrook  
Oakland County Care Facility  
Lourdes Senior Community

#### Oakland County

Campus Ministry  
Catholic Comm Response Team  
Catholic Social Services  
Fusion Ministry  
Genesis Young Adults  
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### I. 2009-10 PAV Hispanic Ad Hoc Committee

#### 1. Why:

- a. “To live and promote, by means of a “pastoral de conj unto, a model of Church that is communitarian, evangelizing and missionary, incarnated in the reality of the Hispanic people and open to the diversity of cultures, a promoter and example of justice...that develops leadership through integral education and is a leaven for the Kingdom of God in society.” (National Pastoral Plan for Hispanic Ministry)
- b. The influx of Hispanics in the Pontiac area has also increased the awareness of accelerating the development of Hispanic ministry in the Vicariate: it is an opportunity to serve a profound catholic community with all its diverse customs and rituals. Hispanic ministry cannot be only the responsibility of the Pontiac Catholic Community, but must be shared by the entire Vicariate community. (Pontiac Area Vicariate “Together in Faith”)

#### 2. Who:

- a. Ad Hoc Committee Members: Dawy Gonzalez Ruiz (Chair), Pastor of Pontiac Catholic Community, Terry Mike, Fernando Perales and Dila Dusovic. Ex Officio: PAV Vicar.
- b. New 2009-10 VPC representatives:
  - i. Dawy Gonzalez Ruiz, Chair
  - ii. Joe Pauwels
  - iii. Dila Dusovic
  - iv. Alejandra Medina
  - v. Lourdes Smith

#### 3. What:

- a. Objective 2.4: Establish Hispanic Liaison with each parish, school, agency and institution in PAV;
- b. Objective 2.5: Continue with follow-up to our 2009 Hispanic Gathering;
- c. Objective 2.6: Follow up to parish implementation of PAV Hispanic Pastoral Plan.

#### 4. When:

- a. Report progress at the February 22, 2010 VPC meeting

#### 5. How:

- a. Current available resources:
  - i. AOD Hispanic Pastoral Plan ;
  - ii. PAV Hispanic Pastoral Plan/Parish Suggested Activities;
  - iii. Catholic Social Service of Oakland County (Marge Huggard at 248-333-3700 ext. 3303);
  - iv. AOD Department of Parish Life and Services Fernando Perales ([Perales.Fernando@aod.org](mailto:Perales.Fernando@aod.org), 313-570-1975).

Catholic Parishes, Schools,  
Agencies and Institutions

#### Parishes

[Christ the Redeemer](#), Orion Twp  
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Auburn Hills  
[St. Andrew](#), Rochester  
[St. Benedict](#), Waterford  
[St. Damian of Molokai](#), Pontiac  
[St. Irenaeus](#), Rochester Hills  
[St. John Fisher](#), Auburn Hills  
[St. Joseph](#), Lake Orion  
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[St. Paul Albanian](#), Roch Hills

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Campus, Lower division  
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### II. 2009-10 PAV Pastoral Care Ad Hoc Committee

#### 1. Why:

a. Responding to the decline of ordained ministers and to the current stand of the Church on who will be ordained and who can perform some sacramental functions, it is imperative that we as Church reevaluate the needs of the different communities and how we will respond to them. This is especially necessary in order to respond to the demands of hospitals and retirement homes for the Sacrament of the Anointing of the Sick.

#### 2. Who:

a. Ad Hoc Committee Members: Deacon Alex Jablonowski, Chair; Michael Harning (AOD), Lorraine Mordenski (Mercy Bellbrook), Deacon Ron Valade and Ann Suziedelis. Ex Officio: PAV Vicar

b. New 2009-10 VPC representatives

- i. Jack Cashman
- ii. Gregg Peterson

#### 3. What:

- a. Objective 4.6: Continue with the implementation of the PAV Pastoral Care Plan under the coordination of Permanent Deacon;
- b. Objective 4.7: Continue to support and sustain PAV efforts through the “PAV Services Operations Standing Committee” under the VPC Executive Committee;
- c. Objective 4.8: Create a PAV Pastoral Plan Evaluation Plan for execution in Winter 2011.

#### 4. When:

a. Objective 4.6

- i. Report the PAV Pastoral Care implementation status at the November 23, 2009 PVC Meeting
- ii. Report the PAV Pastoral Care implementation status at the April 26, 2010 PVC Meeting

b. Objective 4.8

- i. Review the PAV Pastoral Plan Evaluation Plan at the April 26, 2010 PVC Meeting

#### 5. How:

a. Current available resources:

- i. AOD Department of Parish Life and Services including Michael McCallion's Office and Michael Harning;
- ii. PAV hospital and parish Pastoral Care Ministers and Priests;
- iii. Other vicariates in the AOD who have established a Pastoral Care procedures for their vicariate;
- iv. Kathy Hasty and Mary Martin, Chairs of first PAV Pastoral Care Ad Hoc Committee.

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### III. 2009-10 PAV Permanent Deacon Study Ad Hoc Committee

1. Why: to study the various roles of the permanent deacons who minister in the parishes, schools, agencies, and vicariate leadership and make recommendations to the vicariate for future roles of the deacons in PAV. This information would be shared with the Vicars as a way on continuing the discussion of the Role of the Permanent Deacon in our Contemporary Church and World.

2. Who:

- a. Ad Hoc Committee Members: all Pontiac Area Vicariate Deacons: Alex Jablonowski (PAV), Gene Kowalski (St Mary of the Hills), Marc Gemellaro (St. Andrew), Richard Hulan (St. Irenaeus), Ron Valade (St. Irenaeus), John Santeramo (St. Joseph, Lake Orion), Steve Mitchell (St. Joseph, Lake Orion), Joseph Karle (Sacred Heart of the Hills), Brian White, Brigido Rodriguez, and Mike Fleming (St. Damien)

Additional members: Greg Formanczyk (St. John Fisher member in Deaconate Formation)

- b. New 2009-10 VPC representatives:

- i. Ron Valade
- ii. Alex Jablonowski

3. What:

- a. Objective 9.5: Invite PAV Permanent Deacons to do a study of the diaconate ministry in PAV and make recommendations to PAV VPC regarding future of deacons in PAV.

4. When:

- a. Report progress to the VPC on January 25, 2010.

5. How:

- a. Current available resources: Deacon Mike McKale (313-865-6300 ext. 224).

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### IV. 2009-10 PAV Youth Ministry Ad Hoc Committee

1. Why:
  - a. Recognizing the “graying” of the Church, as Vicariate/Area Church, we need not only to support existing programs and increase the coordination among the parishes, schools, agencies and institutions for the development of programs, but we need imagination to find ways to involve and engage youth, young adults and young families in the life of the parish communities and the life of the Vicariate.
2. Who:
  - a. Ad Hoc Committee Members: Chris Kozlowski (Chair), Lynne Huff, Sr. Karen Hawver, Melanie Avila, Lourdes Smith and Fr. Maciej Pawlowski. Ex Officio: Bonnie Banaszek.
  - b. New 2009-10 VPC representatives
    - i. Denise Donaldson
    - ii. Dianne Bubnar
3. What:
  - a. Objective 7.4.1: Support the collaboration of the Parish Youth Ministers' Association including financial support for youth programs and Youth Ministry Software through the “PAV Services Operations Standing Committee” under the VPC Executive Committee;
  - b. Objective 7.4.2: Support for the Called to Serve program for teens involved with children programs.
  - c. Objective 10.4: Youth Ministry and Catholic School Activity Coordination Plan and Implementation
4. When:
  - a. Report progress to VPC on April 26, 2010
5. How:
  - a. Current available resources:
    - i. AOD Department of Education/Office of Youth Ministry (313-237-5904)
    - ii. AOD Department of Education/Schools Office (313-237-5770)
    - iii. Other vicariates in the AOD especially their TIF information on the AOD Website at [www.aodonline.org](http://www.aodonline.org)

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#### Religious Communities

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Oxford Dominican Sisters  
St. Benedict Monastery

#### Chaplaincies

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#### Nursing Homes

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**V. PAV Fall 2009 Assembly Ad Hoc Committee**

1. Why:
  - a. In order to better serve the needs of the people in our Area Church we will gather the leadership of the Pontiac Area Vicariate to accomplish the following objective: An Assembly of the leadership of the Pontiac Area Vicariate with the theme: "Focusing on Abundance and Multiplying our Gifts." Suggested speaker: Sherry Wendell from the Catherine of Sienna Institute.
2. Who:
  - a. Hosting Parish – St. Andrew Parish
  - b. 2009-10 VPC representatives
    - i. Dianne Bubnar
    - ii. Kit Wojcik
    - iii. Jan Lumetta
3. What:
  - a. Objective 5.32 - Plan and Execute a Fall PAV Leadership Assembly
    - i. Prepare for the Assembly to include topics, speakers, small group process, handouts, preparation materials for participants to read before the Assembly, location and arrangements with the host parish, letter of invitation and registration procedures including sign up and name tags.
    - ii. Participants:
      - a) Members of our PAV Parish Councils
      - b) Members of our School, Institution and Agency Boards
      - c) PAV Pastoral Ministers' Association Members
      - d) Ministers from PAV
4. When:
  - a. DATE October 26, 2009 from 6:30 P.M. to 9:00 P.M
  - b. 5:30 – 9:00 PM

5:30 PM	Setup
6:30 PM	Soup & salad
7:00 PM	Introduction - Vicariate welcome
7:05 PM	Opening Prayer
7:10 PM	Program
7:50 PM	15 Minute Break
8:05 PM	Program
8:55 PM	Closing Remarks & Prayer

Catholic Parishes, Schools, Agencies and Institutions

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**VI. PAV Spring 2010 Assembly Ad Hoc Committee**

1. Why:
  - a. In order to better serve the needs of the people in our Area Church we will gather the leadership of the Pontiac Area Vicariate to accomplish the following objectives:
2. Who:
  - a. Hosting Parish –St. Paul Albanian Parish
  - b. 2009-10 VPC representatives
    - i. Jack Cashman
    - ii. Dila Dusovic
    - iii. Art Seidler
  - c. Other Resources
    - i. Colleen Burke, Lourdes Senior Community (volunteer)
    - ii. Jim Keifer, AOD
3. What:
  - a. Objective 5.33 - Plan and Execute a Spring PAV Leadership Assembly [5.33]
    - i. Prepare for the Assembly to include topics, speakers, small group process, handouts, preparation materials for participants to read before the Assembly, location and arrangements with the host parish, letter of invitation and registration procedures including sign up and name tags.
    - ii. Participants:
      - a) Members of our PAV Parish Councils
      - b) Members of our School, Institution and Agency Boards
      - c) PAV Pastoral Ministers' Association Members
      - d) Ministers from PAV
4. When:
  - a. Date: Thursday, March 11, 2010 from 6:30 P.M. to 9:00 P.M.
  - b. Speaker: Fr. Timothy Radcliffe, OP (in conjunction with his AOD-sponsored visit)
  - c. Topic: Presentation on “The Flourishing of the Church” for pastors, pastoral staffs, those in leadership and others also committed to the life of the church
  - d.
  - e. 5:30 – 9:00 PM

5:30 PM	Setup
6:30 PM	Soup & salad
7:00 PM	Introduction - Vicariate welcome
7:05 PM	Opening Prayer
7:10 PM	Program
7:50 PM	15 Minute Break
8:05 PM	Program
8:55 PM	Closing Remarks & Prayer

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[Lourdes Senior Community](#)

- Oakland County  
[Campus Ministry](#)  
[Catholic Comm Response Team](#)  
[Catholic Social Services](#)  
[Fusion Ministry](#)  
[Genesis Young Adults](#)  
[Guest House](#)



## Vicariate Pastoral Council – [www.pontiacarevicariate.org](http://www.pontiacarevicariate.org)

3665 Walton Blvd. Auburn Hills, MI 48326, 248-373-6457/Fax: 373-5479/ [jbrzezinski@ameritech.net](mailto:jbrzezinski@ameritech.net)

Steve Lawless, Chair; Jack Cashman, Vice-Chair, Art Seidler, Kit Wojcik, APC Representatives; Bonnie Banaszek, Pastoral Ministers' Association Representative; Deacon Alex Jablonowski, Ex Officio, Rev. Jerome Brzezinski, Vicar; Cathy Wagner, Archdiocese of Detroit Department of Parish Life and Services Liaison

### VII. PAV Services Operations Standing Committee

1. Why: The success of the Vicariate in coordinating resources and select services has resulted in operational services of benefit to all participating parishes, schools institutions and agencies. Oversight of these services, to assure the appropriate continued support of the Vicariate and continued benefit to the constituents, is deemed a Vicariate Stewardship responsibility in need of a formal effort.

2. Who:

a. Operations and Leadership

- i. A Call to Serve (ACTS) Lay Volunteer Ministry Training, Nancy Mason Bordley, Director
- ii. Catholic Community Response Team, Barbara Williams, Director - CCRT
- iii. Young Adult Ministry/Genesis Ministries, Rakhi Roy, Director
- iv. Youth and Teen Ministries, Chris Kozlowski
- v. Catholic Schools including the Vision 2000 Plan II, Paul Borucki
- vi. Pastoral Care Plan, Deacon Alex Jablonowski

b. 2009-10 VPC representatives

- i. Dale Youngpeter, Chair
- ii. Steve Lawless, Resource
- iii. Jerry Dywasuk
- iv. Mark Joyce (Pastoral Care Liaison)
- v. John Schmidt / Jan Dinsmoore

3. What:

- a. Objective 5.27.1: Create a Marketing Assistance plan for each operation;
- b. Objective 5.27.2: Create and operationalize required service metrics for each operation;
- c. Objective 6.2: Create and Execute a 2010-11 CCRT Operations Support Plan;
- d. Objective 6.3: Support the collaboration of Christian Service Coordinators in PAV Parishes via reports to the VPC
- e. Objective 7.4.1: Create and Execute a 2010-11 Youth Ministries Operations and Support Plan;
- f. Objective 7.5.1: Create and Execute a 2010-11 Genesis Ministries Support Plan;
- g. Objective 9.4: Create and Execute a 2010-11 ACTS Operations and Support Plan;
- h. Objective 10.5: Execute PAV Vision 2000 Phase II Plan.

4. When:

- a. Report all operational metrics at the January 25, 2010 VPC meeting in support of budget planning and reporting to the Parishes

5. How:

a. For Each Operation Plan:

- i. Meet as required with the Operation Leadership
- ii. Review the Operation Leadership's 2009-10 Plan
- iii. Define the Plan's PAV Operation Support requirements for the next year (Budget, Communication & Resources)

Catholic Parishes, Schools,  
Agencies and Institutions

#### Parishes

Christ the Redeemer, Orion Twp  
Sacred Heart of the Hills,  
Auburn Hills  
St. Andrew, Rochester  
St. Benedict, Waterford  
St. Damian of Molokai, Pontiac  
St. Irenaeus, Rochester Hills  
St. John Fisher, Auburn Hills  
St. Joseph, Lake Orion  
St. Mary of the Hills, Roch Hills  
St. Paul Albanian, Roch Hills

#### Schools

Holy Family Regional School,  
Rochester/ Rochester Hills  
Notre Dame Preparatory School  
and Marist Academy  
Notre Dame Preparatory,  
Upper division  
Marist Academy, Pontiac,  
Middle division.  
Marist Academy, St. Benedict  
Campus, Lower division  
St. Joseph, Lake Orion

#### Catholic Cemeteries

Guardian Angels  
Mt. Hope

#### Religious Communities

Marist Fathers, USA Province  
Oxford Dominican Sisters  
St. Benedict Monastery

#### Chaplaincies

Crittendon Hospital  
N Oakland Medical Center  
Oakland County Jail  
Oakland County Juveniles  
Oakland County Medical Care  
Facility  
St. Joseph Mercy Oakland

#### Nursing Homes

Lake Orion  
Sanctuary at Bellbrook  
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- iv. Define the necessary reporting Metrics and the methods by which they will be collected, summarized & reported
- v. Support the Operation Leadership in the execution of the plan as required
- vi. Collect and maintain the required Metrics



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### VIII. VPC Executive Committee

#### 1. Why:

- a. The mission of the Vicariate is to be responsive to the ministry of its parishes, schools, institutions and agencies by: Coordinating pastoral planning, Enhancing communications and networking, Promoting collegiality and collaboration and Identifying and utilizing all resources which can be shared.

#### 2. Who:

- a. 2009-10 VPC Executive Committee
  - i. Jack Cashman, Chair
  - ii. Denise Donaldson, Vice-Chair
  - iii. Art Seidler - APC Representative
  - iv. Kit Wojcik- APC Representative
  - v. Bonnie Banaszek - PMA Representative
  - vi. , Vicar
  - vii. Judy Gordon - Administrative Assistant

#### 3. What:

- a. Objective 3.3: New Parish Planning - Seek AoD Assistance in Acquiring Land;
- b. Objective 3.4: Solicit Response from St. Joseph's, Lake Orion, Parish Council regarding their desire and recommendation to continue the process for purchasing land for a new northern parish;
- c. Objective 5.1.2: Development and execute a PAV Communication Plan;
- d. Objective 5.9b: Operate a PAV Finance Committee;
- e. Objective 5.27: Operate a PAV Services Operations Committee;
- f. Objective 5.28: Sept 2009 Newsletter;
- g. Objective 5.29: Dec 2009 Newsletter;
- h. Objective 5.30: March 2010 Newsletter;
- i. Objective 5.31: June 2010 Newsletter;
- j. Objective 5.32: Fall Assembly for Parish/School/Agency/Institution Leadership;
- k. Objective 5.33: Spring Assembly for Parish/School/Agency/Institution Leadership;
- l. Objective 6.6: Establish a VPC Liaison relationship with CCRT & CSSOC;
- m. Objective 8.6: Through the PAV Administrative Assistant, forward information re Business Manager Training through our PAV email network;
- n. Objective 10.6: - PAV School Development Plan coordinated with the AOD Catholic School Plan.

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